

Terms of Reference

4. List the planned Sphere-related activities your organisation is intended to conduct in the next 12 months? *

Planned Activities	Tentative timeline (if applicable)
Engagement with government/advocacy work	
1. Hold several Sphere workshops to invite governmental agency and Taiwan-based humanitarian organizations to advocate for the use of the Sphere standards in humanitarian aids and disaster relief.	
Sphere trainings and events	
1. Organize a five-days training camp of the Sphere Project 2. Hold two seminars of Sphere Handbook in Taiwan 3. Organize a Sphere ToT in Taiwan.	-Training Camp in Dec -Seminar in July & August -ToT in Dec
Translation of the Sphere Handbook, Tools & Learning materials, etc..	
None.	
Coordination with the Sphere community at country/regional level	
Organize a regional virtual meeting for country Focal Points in Asia.	
Other(s)	

Estabilsh a social media platform for promoting Sphere Project and spreading information of Sphere events.	
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5. How are you going to evaluate the success of the above-mentioned activities?

(please suggest success indicators for each activities)

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| <ol style="list-style-type: none"> 1. First of all, We plan to use the number of participants to evaluate the success of the Sphere. 2. Second, we intend to evaluate the success of the training camp, seminars, and ToT by questionnaire to measure the satisfaction of participants and the number of participants in each activity. 3. Third, we consider a satisfaction survey to evaluate the success of the organization of a regional virtual meeting for Focal Points in Asia. 4. Lastly, we will evaluate the success of the establishment of the social media platform for promoting Sphere by the growth of the Reach and Click within six months. |
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