

Terms of Reference

List the Sphere activities your organisation is intended to conduct in the next 12 months?

Current/Planned Activities <i>(Please be as specific as possible)</i>	Tentative timeline <i>(if applicable)</i>
Engagement with local authorities & Advocacy work	
+ Advocacy audience to National Agencies + Advocacy audience to Regional and Local authorities	September- Nov 2021 Jan – June 2022
Sphere trainings and events	
+ Sphere Orientation + Basic Sphere trainings + Sphere ToT	Throughout the year 2021 and 2021
Translation of the Handbook, Tools & Learning	
+ Translation of the Sphere Handbook into Bahasa + Editing of the Handbook + Printing of the Handbook + Launch of the Bahasa Indonesia Sphere Handbook	Ongoing Jan-June 2021 July-August 2021 September 2021
+ MPBI is involved in the adaptation of CPMS in Indonesia, translation of INEE, LEGS and CHS standards.	Ongoing
Coordination with the Sphere community at country/regional level	
+ Country Sphere Community Workshop + Regional Sphere Community Workshop + Regional Sphere Community Workshop	September 2021 October 2021 Jan 2022
Other activities	
+ Promotional and education Sphere for Disaster Vulnerable Urbans + Promotional and education Sphere for Disaster Vulnerable Non-Urbans + Orientation of Sphere for Linked Professional + Evaluation of Sphere users	Ongoing

How are you going to evaluate the success of the above-mentioned activities?

(Suggest success indicators for each above activity)

- Input indicators: number of meeting, number of persons involved.
- Process indicators : participative,
- Output indicators: % of planned activities implemented.
- Impact indicators: use of Sphere